



**A. FOR ATOs/AROs HOLDER/APPLICANT USE ONLY**

**1. ATOs/AROs Holder/Applicant Details.**

FTO/TRTO/ ARO name			
Address			
Owner contact details	Name	Phone No.	E-Mail

**2. Accountable Manager (AM) Details.**

<input type="checkbox"/> Applicant name	
<input type="checkbox"/> Education details	

**3. Accountable Manager (AM) Acceptance Requirements.**

No.	JCAR FCL 1, JCAR FCL 2 & ARO Requirements	YES	NO
a	A FTO/TRTO/ARO shall satisfy CARC that sufficient funding is available to conduct training to the approved standards ( See Appendix 1 to JCAR-FCL 1.055- Appendix 2 to JCAR-FCL 1.055- IEM NO.2 to JCAR-FCL 1.055 Appendix 1 to JCAR-FCL 2.055- Appendix 2 to JCAR-FCL 2.055- IEM NO.2 to JCAR-FCL 2.055 & ARO1.035 Personnel Requirements )		
b	A FTO/TRTO/ARO shall nominate a person acceptable to CARC who shall satisfy CARC that sufficient funding is available to conduct training to the approved standard. Such person shall be known as the <b>Accountable Manager (AM)</b>		
c	Complete a meeting with flight operations inspector on the ATO /ARO operations to include post holders, quality manager, safety management system manager and accountable manager responsibilities and duties in accordance with JCARs Requirements		

**4. ATO/ARO Owner Recommendation.**

I hereby certify that, the applicant meets JCARs requirements for the accountable manager post to provide sufficient funding available to conduct training to the approved standard, and I am satisfied that the information contained in this application is true, correct and completed.

Name	Signature	Date

**B. FOR CARC USE ONLY.**

**1. AM Acceptance - Documents Assessment.**

No.	Assessment Event	YES	NO
a	Check accountable manager record for corporate authority for ensuring that all training operations and maintenance activities can be financed and carried out to the standard required by CARC (to provide CARC with official delegation statement letter )		

<input type="checkbox"/> Assessment Result	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
<input type="checkbox"/> Remarks		
Flight Operations Inspector Name	Signature	Date







**Flight Operations Standards Directorate**  
**General Aviation and Training Section**  
**Accountable Manager (A) & (H) Acceptance Application Form**  
 Appendix 1 to JCAR-FCL 1.055- Appendix 2 to JCAR-FCL 1.055- IEM NO.2 to JCAR-FCL 1.055 Appendix 1 to JCAR-FCL 2.055- Appendix 2 to JCAR-FCL 2.055- IEM NO.2 to JCAR-FCL 2.055 & ARO1.035 Personnel Requirements.

**2. AM Acceptance - Assessor Designation.**

The under signed, Chief General Aviation and Training Section authorizes .....to conduct the accountable manager acceptance meeting.

Name	Signature	Date

**3. Accountable Manager Acceptance - Technical Assessment. Accountable manager acceptance meeting with CARC flight operations inspector:**

No.	Assessment Events	YES	NO
a	Complete a brief on the ATO /ARO operations to include the responsibilities and duties of:		
(1)	Accountable manager		
(2)	Head of Training post holder		
(3)	Chief Flying Instructor post holder / Operations Manager post holder (ARO)		
(4)	Chief Ground Instructor post holder		
(5)	Safety management system manager		
(6)	Quality manager		

<input type="checkbox"/> Meeting Date	<input type="checkbox"/> Assessment Result	<input type="checkbox"/> SAT	<input type="checkbox"/> UNSAT
<input type="checkbox"/> Remarks			
Flight Operations Inspector Name	Signature	Date	

**C. SUPPORTING DOCUMENTS**

- Cover letter for the accountable manager acceptance application
- Accountable manager acceptance application form - this form
- Supporting document for accountable manager acceptance as detailed in this application form part A Para 3( a,b)

