



**Flight Operations Standards Department**  
**General Aviation & Training Section - Flying Training Organizations**  
**Examiner Authorization Acceptance Test Evaluation Checklist**  
 AMC/IEM JCAR FCL 2.425

• Inspector Name		• Operator Name	
• Applicant Name		• Date	
• Examiner Authorization For	<input type="checkbox"/> TRE	<input type="checkbox"/> SFE	<input type="checkbox"/> FE

1	Briefing. The briefing should cover the following	YES	NO
a	The objective of the flight		
b	Licensing checks, as necessary		
c	Freedom for the 'candidate' to ask questions		
d	Operating procedures to be followed (e.g. operators manual)		
e	Weather assessment		
f	Operating capacity of 'candidate' and examiner		
g	Aims to be identified by 'candidate'		
h	Simulated weather assumptions (e.g. icing, cloud base)		
i	Contents of exercise to be performed		
j	Agreed speed and handling parameters (e.g. V-speeds, bank angle)		
k	Use of R/T		
l	Respective roles of 'candidate' and examiner (e.g. during emergency)		
m	Administrative procedures (e.g. submission of flight plan) in flight		

2	Conduct. The TRE, SFE, or FE applicant should maintain the necessary level of communication with the candidate. The following check details should be followed by the Examiner applicant :	YES	NO
a	Involvement of examiner in a multi-pilot operating environment		
b	The need to give the 'candidate' precise instructions		
c	Responsibility for safe conduct of the flight		
d	Intervention by examiner, when necessary		
e	Use of screens		
f	Liaison with ATC and the need for concise, easily understood intentions		
g	Prompting the 'candidate' regarding required sequence of events (e.g. following a go-around)		
h	Keeping brief, factual and unobtrusive notes		

3	Assessment.	YES	NO
a	The TRE, SFE, or FE applicant should refer to the flight test tolerances given in Appendix 1 to JCAR-FCL 2.210, 'Instrument rating (Helicopter) – Skill test'.		
b	Attention should be paid to the following points:		
(1)	Questions from the 'candidate'		
(2)	Give results of the test and any sections failed		
(3)	Give reasons for failure		

4	Debriefing.	YES	NO
a	The TRE, SFE, or FE applicant should demonstrate to the inspector the ability to conduct a fair, unbiased, debriefing of the 'candidate' based on identifiable factual items. A balance between friendliness and firmness should be evident.		
b	The following points should be discussed with the 'candidate', at the applicant's discretion:		
(a)	Advise the candidate how to avoid or correct mistakes		
(b)	Mention any other points of criticism noted		
(c)	Give any advice considered helpful		

• Evaluation Result	
<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory

• Remarks

Inspector Name	Title	Signature	Date