

## **ENR 1.10 FLIGHT PLANNING**

### **1. ICAO MODEL FLIGHT PLAN**

IFR or VFR flight conducted within the Jordanian Airspace shall be submitted in person by Flight Crew members or their designated representatives to the appropriate ATS unit serving the aerodrome of departure.

At aerodrome where such unit is not available, the pilot shall submit his flight plan by telephone, teletypewriter, or Radio, as soon as possible, to appropriate ATS Unit after being airborne.

#### **1.1 Submission of Flight Plan**

A Flight Plan for all types of flights shall be submitted to the ATS unit at the aerodrome of departure at least 30 minutes before the estimated off block time except traffic bounded to JEDDAH FIR flight plans should be submitted at least one hour and not more than 8 hours of the estimated off block time. And if during flight at least 10 minutes before reaching the point of entry into Amman FIR or the point of crossing an Airway or Terminal Area .

#### **1.2 Completion of Flight Plan**

The items of the flight plan shall be completed up to and including item 19, "Supplementary Information" The completion of the flight plan items shall be in conformity with the instructions contained in DOC 4444 Attachment B.

#### **1.3 Inclusion of Registration Mark and Type of Aircraft in the Flight Plan**

All traffic Overflying Amman FIR should include registration marks in item 18 and types of aircraft in item 9 of the flight plans and the flight plans should be addressed to AFS address OJACZQZX. Modification message should be addressed to AFS address OJACZQZX in case of change concerning type or registration mark of aircraft. If registration marks are not included in the flight plans the Civil Aviation Authority reserves the right of charge according to maximum take-off weight of the aircraft.

#### **1.4 Cancellation of Flight Plan**

In addition to the delay procedure specified in ICAO DOC 4444, attach B. A submitted flight plan will be automatically canceled after one hour in excess of the estimated off-block time mentioned in the flight plan, unless an amendment or cancellation has been reported to the AS unit to which the flight plan has been submitted.

## **2. REPETITIVE FLIGHT PLAN SYSTEM**

2.1 A Repetitive Flight Plan Listing Form shall be completed in accordance with the form of "Repetitive Flight Plan" (ENR 1.10-6), RPLs shall not be used for flight other than FIR flights operated regularly on the same day(s) of consecutive weeks and on at least ten occasions or every day over a period of at least ten consecutive days. The elements of each flight plan shall have a high degree of stability.

### **2.2 Implementation of RPLs**

RPL procedures shall be applied within Jordan only when all ATS authorities concerned with the flights have agreed to accept RPLs.

### **2.3 Submission**

Initial submission of complete RPL listings and any subsequent seasonal resubmission of complete listings shall be made in sufficient time and at least 2 weeks. RPL listing forms shall be submitted to the following postal address:

The Hashemite Kingdom of Jordan  
Civil Aviation Authority  
ATS Reporting Office - AIS  
AMMAN/Queen Alia International Airport  
P.O.Box 7547 - Amman

### **2.4 Completion**

The RPLs listing forms shall be completed in accordance with the instructions shown on pages (ENR 1.10-4 and ENR 1.10-5).

### **3. CHANGES OF RPL LISTINGS**

Changes of permanent nature involving the inclusion of new flights and the deletion or modification of currently listed flights shall be submitted in the form of amendment listings. These listings shall reach the ATS reporting office concerned at least seven days prior to the change becoming effective.

ALL RPL changes shall be submitted in accordance with the instructions for preparation of RPL listings.

Changes of a temporary, non-recurring nature relating to RPLS concerning aircraft type and wake turbulence category, speed and/or cruising level shall be notified for each individual flight as early as possible and not later than 30 minutes before departure to the ATS reporting office responsible for the departure aerodrome. A change of cruising level only may be notified by radiotelephony on initial contact with the ATS unit.

In case of an incidental change in the aircraft identification, the departure aerodrome, the Route and/or the destination aerodrome, the RPL shall be canceled for the day concerned and an individual flight plan shall be submitted.

Whenever it is expected by the operator that a specific flight, for which an RPL has been submitted, is likely to encounter a delay of 30 minutes or more in excess of the Estimated off-block time stated in that flight plan, the ATS unit responsible for the departure aerodrome shall be notified immediately.

Whenever it is known to the operator that any flight, for which an RPL has been submitted, is canceled, the ATS unit responsible for the departure aerodrome shall be notified.

**4. INSTRUCTIONS TO OPERATORS FOR THE COMPLETION OF THE REPETITIVE FLIGHT PLAN LISTING FORM**

A repetitive flight plan listing shall be completed in accordance with form of "Repetitive Flight Plan" (ENR 1.10-2-4) The RPLS listing form shall be completed from item A to Q as follows:

ITEM A: OPERATOR	INSERT	Name of operator.
ITEM B: ADDRESSEES	INSERT	Name of agency (ies) designated by states to administer RPLS for FIRs or areas of responsibility concerned with the route of flight.
ITEM C: DEPARTURE AERODROME	INSERT	Location indicator(s) of departure aerodrome(s).
ITEM D: DATE	INSERT	On each page of submission the date (year, month, day) in a 6-figure group that the listing was submitted.
ITEM E: SERIAL NO.	INSERT	Serial number of submission (2 numeric indicating last two digits of year, a dash and the sequential No. of the submission for the year indicated (start with numeral 1 each new year).
ITEM F: PAGE OF	INSERT	Page number and total number of pages submitted.
ITEM G: SUPPLEMENTARY DATA AT	INSERT	Name of contact where information normally provided under item 19 of the FPL is kept readily available and can be supplied without delay.
ITEM H: ENTRY TYPE	INSERT	A minus sign(-) for each flight plan that is to be deleted from listing.
	INSERT	A plus sign(+) for each initial listing and, in the case of subsequent submissions, for each flight plan not listed in the previous submission.
ITEM I: VALID FROM	INSERT	First date (year, month, day) upon which the flight is scheduled to operate.
ITEM J: VALID UNTIL	INSERT	Last date (year, month, day) upon which the flight is or UFN if the duration is unknown.
ITEM K: DAYS OF OPERATION	INSERT	Number corresponding to the day of the week in the appropriate column; Monday = 1 through Sunday = 7 .
	INSERT	0 for each day of non-operation in the appropriate column.

ITEM L: AIRCRAFT IDENTIFICATION	INSERT	(Item 7 of the ICAO flight plan)
ITEM M: TYPE OF AIRCRAFT AND WAKE TURBULENCE CATEGORY	INSERT	(Item 9 of the ICAO flight plan)
ITEM N: DEPARTURE AERODROME AND TIME	INSERT	(Item 13 of the ICAO flight plan).
ITEM O: ROUTE	INSERT	(Item 15 of the ICAO Flight plan).
ITEM P: DESTINATION AERODROME AND TOTAL ESTIMATED.	INSERT	(Item 16 OF THE ICAO flight plan).
ITEM Q: REMARKS	INSERT	Items of information as required by the appropriate ATS authority, items normally notified in item 18 of the ICAO flight plan and any other information pertinent to the flight of concern to ATS.