



**Flight Operations Standards Department**  
**General Aviation & Training Section**  
**Foreign Commercial Pilot License (CPL) Conversion Application Form**

**A. FOR APPLICANT USE ONLY**

**1. Personal Details.**

• Applicant Name			
• Address			
• Mobile Tel. No			
• Date & Place of Birth		• Nationality	
• I hereby declare that, the information given in this form is true, correct & completed. and, • I hereby declare that, I do not hold or have held JCAR professional pilot license			<b>• Applicant Signature</b>

**2. Application Details.**

I am applying for the conversion of a foreign license issued by ICAO contracting state into CARC license			
• Airplane Type/Class		<input type="checkbox"/> CPL	<input type="checkbox"/> CPL/IR
		<input type="checkbox"/> CPL/ with type rating	

**3. JCAR Flight Crew License Held Details. (If applicable)**

• License Type & Number		• License expiry date	
• Type/Class rating details		• Rating expiry date	
• License Status	<input type="checkbox"/> Suspended	<input type="checkbox"/> Revoked	<input type="checkbox"/> Non

**4. Foreign Flight Crew License Held Details.**

• State of license issue		• License type & number	
• License Expiry Date		<input type="checkbox"/> Type Rating expiry date	
<input type="checkbox"/> Class Rating expiry date		<input type="checkbox"/> IR <input type="checkbox"/> SE <input type="checkbox"/> ME expiry date	
• Total flight Hrs		• Total Hrs on type	
• *Total flying experience in the last 90 days			

**5. Foreign Medical Certificate Held Details.**

Class	Expiry Date	AME Name	Limitations

**6. Foreign Commercial Pilot License (CPL) Conversion Requirements.**

**ICAO CPL Conversion Requirements (SPA)**

No	AC 28-04-003 Foreign ICAO Flight Crew License Conversion	Yes; or	
a	Applicant is a Jordanian national; or	Yes	
b	Arrangement exists between CARC and the ICAO contracting state of license issued	Yes	
c	Shall be at least 18 years of age	Date of birth	
d	Hold valid ICAO Commercial Pilot License (CPL)	Valid Until	
e	Hold valid rating. <input type="checkbox"/> Type rating <input type="checkbox"/> Class rating <input type="checkbox"/> Single engine <input type="checkbox"/> Multi engine	Valid Until	
f	Hold valid foreign Medical class 1	Valid Until	
g	Has minimum 150 Hrs as a pilot of airplane	Hrs	
h	Hold valid JCAR Medical class 1	Valid Until	
i	Pass (1) Air Law.(2) Meteorology.(3) Operational Procedures.(4) IFR Communications.theoretical knowledge examination		
j	Demonstrate to the satisfaction of CARC the knowledge of the relevant parts of JCAR FCL 1		
k	Pass s Type /Class rating (SPA) CPL kill test revalidation requirements		





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**ICAO CPL/IR Conversion Requirements (SPA)**

No	JCARs-Requirements	Yes; or	
a	Applicant is a Jordanian national; or	Yes	
b	Arrangement exists between CARC and the ICAO contracting state of license issued	Yes	
c	Shall be at least 18 years of age	Date of birth	
d	Hold valid ICAO Commercial Pilot License (CPL)	Valid Until	
e	Hold valid rating. <input type="checkbox"/> Type rating <input type="checkbox"/> Class rating <input type="checkbox"/> Single engine <input type="checkbox"/> Multi engine	Valid Until	
f	Hold valid Instrument rating. <input type="checkbox"/> Single engine <input type="checkbox"/> Multi engine	Valid Until	
g	Hold valid ICAO English language proficiency at least level 4. <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	Valid Until	
h	Hold valid foreign Medical class 1	Valid Until	
i	Has minimum 180 Hrs as a pilot of airplane, including	Hrs	
	Minimum 30 Hrs IFR	Hrs	
j	Hold valid JCAR-English language proficiency at least level 4. <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	Valid Until	
k	Hold valid JCAR-Medical class 1	Valid Until	
l	Pass (1) Air Law.(2) Meteorology.(3) Operational Procedures.(4) IFR Communications.theoretical knowledge examination		
m	Demonstrate to the satisfaction of CARC the knowledge of the relevant parts of JCAR FCL 1		
n	Pass s Type /Class rating (SPA) CPL kill test revalidation requirements		
o	Pass IR skill test (SPA) revalidation requirements (IR skill test (SPA) might be combined with CPL VFR Class Rating/Type Rating (SPA) skill test)		

**ICAO CPL/IR with Type Rating Conversion Requirements (Co-pilot in MPA)**


No	JCARs-Requirements	Yes; or	
a	Applicant is a Jordanian national; or	Yes	
b	Arrangement exists between CARC and the ICAO contracting state of license issued	Yes	
c	Shall be at least 18 years of age	Date of birth	
d	Hold valid ICAO Commercial Pilot License (CPL)	Valid Until	
e	Hold valid Type rating multi pilot airplane	Valid Until	
f	Hold valid ICAO English language proficiency at least level 4. <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	Valid Until	
g	Hold valid foreign Medical class 1	Valid Until	
h	Hold a certificate of satisfactory completion of multi-crew co-operation (MCC), or	Yes ,or	
	Have at least (500) Hrs as a pilot on multi-pilot helicopter, or	Hrs, or	
	Have at least (500) Hrs as a pilot in multi-pilot operation on single pilot- airplanes FAR/JAR 23 multi-engine airplanes or equivalent	Hrs	
i	Hold valid JCAR-English language proficiency at least level 4. <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	Valid Until	
j	Hold valid JCAR-Medical class 1	Valid Until	
k	shall pass JCAR FCL 1 ATPL theoretical knowledge examinations (14 subjects).		
l	Demonstrate to the satisfaction of CARC the knowledge of the relevant parts of JCAR-OPS 1 & JCAR-FCL 1		
m	Pass s Type rating (MPA) CPL kill test revalidation requirements		

**B. FOR CARC USE ONLY**

**1. License Verification.**

• Licence holder name		• License type & number	
• State of license issue		• License Expiry Date	
• Type/class Rating Expiry Date		• IR Expiry Date	
• License verification result	<input type="checkbox"/> License Accepted	<input type="checkbox"/> License Rejected	
• Remarks			
<b>Licensing Unit Manager Name</b>		<b>Signature</b>	<b>Date</b>



 <p><b>CARC</b> Civil Aviation Regulatory Commission</p>	<p><b>Flight Operations Standards Department</b> <b>General Aviation &amp; Training Section</b> <b>Foreign Commercial Pilot License (CPL) Conversion Application Form</b></p>
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**2. Theoretical Knowledge Examination.**

**CPL**

Subjects	Exam Date	Exam Time	Exam result
(1) Air Law			
(2) Meteorology			
(3) Operational Procedures			
(4) IFR Communications.theoretical knowledge examination			
<b>* Licensing Unit Manager Name</b>		<b>Signature</b>	<b>Date</b>

\*Sign after applicant passes all theoretical examination subjects

**CPL/IR**

Subjects	Exam Date	Exam Time	Exam result
Pass:			
(1) Air Law.			
(2) Meteorology.			
(3) Operational Procedures.			
(4) IFR Communications.theoretical knowledge examination			
<b>Licensing Unit Manager Name</b>		<b>Signature</b>	<b>Date</b>

**CPL/IR with Type Rating Conversion Requirements (Co-pilot in MPA)**

Subjects	Exam Date	Exam Time	Exam result
Pass:			
shall pass <i>JCAR</i> FCL 1 ATPL theoretical knowledge examinations (14 subjects).			
<b>Licensing Unit Manager Name</b>		<b>Signature</b>	<b>Date</b>

\*Sign after applicant passes all theoretical examination subjects

**3. Examiner Designation.**

• The under signed, Chief of Flight Crew licensing & Training Section authorises <input type="checkbox"/> TRE <input type="checkbox"/> CRE <input type="checkbox"/> FE Capt..... to conduct <input type="checkbox"/> Type Rating (SPA) <input type="checkbox"/> Type Rating (MPA) <input type="checkbox"/> Class Rating <input type="checkbox"/> Class Rating with IR <input type="checkbox"/> SE <input type="checkbox"/> ME revalidation skill test	
<b>Name</b>	<b>Signature</b>
<b>Date</b>	

**4. Examiner Recommendation. (TRE/CRE/FE notified by CARC)**

• Date	• Departure/Destination	
• FTO/TRTO	• Landing time	
<input type="checkbox"/> Airplane Type & number	• Total flight time	
<input type="checkbox"/> FS Type & number	• JCAR-OPS1 and/or FCL 1	<input type="checkbox"/> Passed
• Take off time	• Skill test result	<input type="checkbox"/> Passed
• Examiner recommendations		
<b>Examiner Name</b>		<b>Signature</b>
		<b>Date</b>





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**5. CARC Recommendation.**

• CPL Conversion issuance	<input type="checkbox"/> Approved		<input type="checkbox"/> Not approved	
• CPL privileges	<input type="checkbox"/> Pilot on command on single pilot, single engine airplane in Commercial air transport <input type="checkbox"/> Pilot on command on single pilot, multi engine airplane in Commercial air transport <input type="checkbox"/> Co-pilot on multi-pilot, multi-engine airplanes in Commercial Air Transportation			
• License Details	<input type="checkbox"/> CPL	<input type="checkbox"/> CPL/IR	• License Expiry Date	
<input type="checkbox"/> SPA Class Rating Details	<input type="checkbox"/> SE	<input type="checkbox"/> ME	• Rating expiry date	
<input type="checkbox"/> SPA Instrument Rating Details	<input type="checkbox"/> SE	<input type="checkbox"/> ME	• IR expiry date	
<input type="checkbox"/> SPA Type Rating Details	• Aircraft type		• Rating expiry date	
<input type="checkbox"/> MPA Rating details	• Aircraft type		• Rating expiry date	
• JCAR English Language Level	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	• English Expiry date
• JCAR Medical Class	• 1		• Medical Expiry date	
• JCAR ATPL TK Expiry date				
• Remarks				
<b>Flight Operations Inspector Name</b>		<b>Signature</b>		<b>Date</b>

**C. SUPPORTING DOCUMENTS.**

- This application form.
- Copy of valid foreign Commercial Pilot License
- Valid Type/Class/Instrument rating
- Valid ICAO English language proficiency at least level 4 (If holding Type Rating or instrument rating)
- Copy of valid foreign medical certificate class 1
- Original Log Book
- Copy of valid passport
- One photo
- After CARC initial approval:
  - This application form
  - JCAR theoretical examinations result
  - Copy of JCAR Medical Certificate class 1
  - Copy of JCAR English language proficiency at least level 4. (If holding Type Rating or instrument rating)
- After the conduct of Type/Class & instrument rating skill test:
  - This application form
  - Type/Class rating Skill Test Report.
  - Instrument Rating Skill Test Report if not combined with Type/Class rating Skill Test (If holding IR)

