



**Flight Operations Standards Department**  
**General Aviation & Training Section**  
**Flight Dispatcher License Re-issuance Application Form**

**A. FOR APPLICANT USE ONLY**

**1. Personal Details.**

• Applicant Name			
• Address			
• Mobile Tel. No			
• Date & Place of Birth		• Nationality	
• I hereby declare that the information given in this form is true, correct & completed.		• Applicant Signature	

**2. Application Details.**

• I am applying for the Aircraft Dispatcher license Re-issuance
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**3. Flight Dispatcher License Re-Issue Requirements.**

No	AC 28-04-007 Flight Dispatcher Training		
a	<b>Flight dispatcher employed by AOC holder.</b>		
(1)	Valid 12 month recurrent training; and	Completed	
(2)	Pass competency check conducted by the operator	Passed	
b	<b>Flight dispatcher is not employed by AOC holder.</b>		
(1)	Requalification training from approved training organization, and	Completed	
(2)	Pass CARC oral and practical examination conducted by CARC inspector		

**4. Head of Training Recommendation.**

• I hereby certify that applicant meets AC 28-04-007 Flight Dispatcher Training requirements for Flight Dispatcher License Re-Issue, I have checked the applicant records, and I am satisfied that the information contained in this application is correct			
• Head of Training Name		• Date	
• AOC/FTO/TRTO Name		• Signature	

**B. FOR CARC USE ONLY**

**1. CARC Recommendation.**

• Dispatcher License Re-issuance	<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved
• License expiry date		
• Remarks		
<b>Flight Operations Inspector Name</b>	<b>Signature</b>	<b>Date</b>

**C. SUPPORTING DOCUMENTS.**

- Cover Letter from the AOC/FTO/TRTO/TC for flight dispatcher license re-issues.
- This application form.
- Copy of valid 12 month recurrent training certificate; and
- Copy of competency check report; or
- Copy of requalification training certificate