



Jordan Civil Aviation Regulatory Commission
Airworthiness Oversight Department
Export Certificate of Airworthiness Checklist

Aircraft Type		Aircraft Registration		Aircraft MSN	
Aircraft Operator		Aircraft Owner		Aircraft Location	
Importing Country		Date		Airworthiness Inspector(s) Name(s)	

No.	Description	Status	Remarks
1	The owner of the aircraft shall submit a formal application letter requesting the Export Certificate of airworthiness. The letter shall be signed by the aircraft owner or his agent and shall state the followings: a. the name of the owner b. the country to which the aircraft will be exported, c. the place/location of the aircraft.		
2	In case the application letter is signed by the agent of the owner, a notarized and legalized power of attorney is required.		
3	The aircraft owner through his approved Continuing Airworthiness Management Organization, CAMO shall conduct an airworthiness review for the aircraft and submit to CARC/AWOD the airworthiness review report. The airworthiness review report shall be signed by an approved airworthiness review staff,		
4	A statement of non-conformity found during the airworthiness review, or nil exceptions statement is submitted.		
5	The aircraft owner is required to submit an acceptance letter to register the concerned aircraft from the importing country civil aviation authority with a statement of their special requirements (if any).		
6	Upon satisfactory review of the submitted application package, contact the aircraft owner/operator to avail the aircraft and its records for review and inspection.		
7	In case the aircraft is located outside Jordan, inform the owner/operator to make all necessary arrangements for the traveling of the airworthiness inspector to the aircraft location in accordance with CARC local procedure.		
8	The owner/operator shall pay the applicable fees.		
9	Issuance of the certificate.		

