	Flight Operations Standards Department **Flight Crew Licensing & Training Section** **PRESENTATION EVALUATION FORGROUND INSTRUCTOR**

Name		Operator		Phone	
Subject		Date		Email	

EVALUATION CRITERIA

INTRODUCTION	Excellent	Good	Average	Below average	Not up to standard
1. Stimulating					
2. Effective linking to title					
3. Importance of module/lesson stressed					
4. Objective/scope of lesson given					
LESSON CONTENT					
1. Content relevant to objective/Scope					
2. Content in logical order					
3. Content sufficient to cover Objective/scope					
4. Demonstrations / explanations given					
5. Class participation evoked					
6. Subject clarification provided where necessary					
7. Students given practice /exercise					
INSTRUCTIONAL TECHNIQUES					
1. Effective use of voice					
2. Effective use of questions to students					
3. Effective eye contact					
4. Effective use of body language					
5. Effective movement around the class					
6. Logical explanation given					
7. Enthusiasm during presentation					
8. Effective handling of question from students					
USE OF TEACHING AID					
1. Effective use of aids					
2. Quality of aids					
CONCLUSION					
1. Summary of important facts					
2. Summary in line with objective					
RECOMMENDATIONS					

Signature of Flight Operations Inspectors	**Name In Block Letters**	**Date**