

Aircraft Registration and Airworthiness Certificate Issuance Requirements

Make/Model	Reserved Registration	MSN	Total FH/FC	MFC Date	
No.	Requirement			Status	Remark
I.	Application package:				
(1)	Properly Completed Application for Certificate of Aircraft Registration (CARC Form 18-233)				
(2)	Properly Completed Application for Airworthiness Certificate (CARC Form 18-118)				
(3)	Airworthiness Review Report				
(4)	Airworthiness Review Recommendation				
(5)	Statement of agreement to transfer to the new (Jordanian) operator/owner:--				
a.	The production's documents of conformity to the type design (<i>i.e. The requirements in item IV</i>), and				
b.	Aircraft continuing airworthiness compliance records (<i>i.e. The requirements in item V</i>).				
(6)	Submit all documentation in support of the application to the CARC				
(7)	Timetable for CARC verification Survey of the documents, records and aircraft				
II.	Aircraft Registration Eligibility Requirements (JCAR Part 47)				
(1)	An aircraft is not more than fifteen (15) years old since the year of manufacture				
(1)*	An aircraft is not more than twenty five (25) years old since the year of manufacture (Only aircraft certified for cargo operations)				
(2)	An Aircraft is issued a Certificate of Export by the current (preceding) State of Registry (i.e. State exporting the Aircraft to Jordan)				
(3)	An Aircraft is not registered in another country or registered internationally/Deregistration (None-registration) Certificate (issued by the State exporting the Aircraft to Jordan)				
(4)	Registration Marks; Verify that no letters' combinations shall be used which might be confused with:				
a.	the five-letter combinations used in the International Code of Signals, Part II				
b.	the three-letter combinations beginning with Q used in the Q Code, and				
c.	the distress signal SOS, or				
d.	Other similar urgent signals, for e.g. XXX, PAN and TTT.				
(5)	Identification Plate;				
a.	An aircraft carries an identification plate inscribed with at least its nationality or common mark and registration mark. The plate shall be made of fireproof metal or other fireproof material of suitable physical properties, and				
b.	The identification plate shall be: → secured to the aircraft in a prominent position near the main entrance, or → in the case of an unmanned free balloon, affixed conspicuously to the exterior of the payload; and → in the case of a remotely piloted aircraft, secured in a prominent position near the main entrance or compartment				

	or affixed conspicuously to the exterior of the aircraft if there is no main entrance or compartment.		
(6)	An Aircraft meets the airworthiness, operational, environmental and noise requirements (i.e. compliance with the requirements in items III, IV and V)		
(7)	An Aircraft:		
a.	is wholly owned by a citizen of Jordan or a permanent resident in Jordan, or		
b.	is owned or leased with the purpose of purchase or leased for a period of not less than twelve months by a Jordanian citizen, or		
c.	is owned by a company or corporation registered in Jordan in accordance with the laws and regulations of the Ministry of Industry and Commerce and has a place of business therein.		
(8)	Notarized and Legalized Proof of ownership; Bill of Sale		
(9)	Lease approval, and Lease agreement filing with CARC (<i>as applicable</i>)		
(10)	Notarized and legalized Power of Attorneys of signatories of the lease agreement and any amendment or supplement thereto		
(11)	Mortgage Documents filing and registration (as applicable)		
(12)	An Aircraft has been insured and the insurance coverage meets the minimum legal liability limit for third party and war risk insurance cover for operations undertaken by holders of CARC Economic Operating Licenses.		
(13)	An Aircraft has within it the current and approved documents, in conformity with the provisions prescribed in JCARs (e.g. AFM, MMEL, AMM, ...etc)		
III.	Import Requirements (21.29)		
(1)	A product that is manufactured in a foreign country for export into Jordan has been issued a Type Acceptance Certificate by CARC in accordance with CARC Guidance Procedure AWS 02 "Foreign Product Type Acceptance Certification".		
(2)	The country in which the product was manufactured issued a type certificate that certifies that the product has been examined, tested, and found to meet:		
a.	The applicable aircraft noise, fuel venting and exhaust emissions requirements		
b.	The applicable airworthiness requirements		
IV.	Eligibility requirements for Airworthiness Certificate (JCAR Part-21)/ Documents of conformity to the type design (<i>Documents when the Aircraft delivered 'new' to the first operator/customer</i>)		
(1)	Manufacturer's logbooks:		
a.	Aircraft logbook/Summary Sheet		
b.	Engine(s) Logbook(s)		
c.	Propeller(s) logbook(s)		
d.	APU Logbook		
e.	ELT(s) Logbook(s)		
f.	Battery(s) Logbook(s)		

(2)	Type documentation:		
a.	Type Design definition		
b.	Type Acceptance certificate		
c.	Type Certificate		
d.	Noise Type Certificate		
(3)	Certificates		
a.	Production Aircraft Test Completion Certificate and Production Aircraft Test Report		
b.	Airworthiness Certificate for Export and Aircraft Statement of Conformity		
c.	Certificate of Deregistration (Non-Registration)		
(4)	Airworthiness Directives Compliance		
a.	Statement of Compliance		
b.	Compliance List		
(5)	Aircraft modifications in addition to the type design		
a.	Statement of conformity and list of modifications		
(6)	Aircraft Inspection Report		
a.	Acceptance sheet:		
	<ul style="list-style-type: none"> • Statement that all constituent assemblies were manufactured and released according to the procedure agreed by the aviation authorities. 		
	<ul style="list-style-type: none"> • Statement of conformity to the type certificate definition 		
	<ul style="list-style-type: none"> • Statement that all required ground tests were performed and were recorded in the constituent assemblies inspection reports 		
	<ul style="list-style-type: none"> • Statement that the aircraft weighing is performed and recorded 		
b.	Constituent Assemblies listings (Description, Part Number and Serial number)		
c.	Equipment listings (Description, Vendor, Part Number and Serial number)		
d.	Conformity to the design standards requirements (Type design definition and the additional modifications)		
e.	Concessions (Descriptions, classifications, Repairs, Production Acceptance certifications, restrictions and limitations)		
(7)	Aircraft Weighing Report		
(8)	Flight manual, when required by the applicable airworthiness code for the particular aircraft		
(9)	Additional Documentations:		
a.	Listings of Landing Gears and Wing Boxes Parts		
b.	Cabin Configuration layout		
c.	Cabin and Cockpit Equipment layout and listings		
d.	Life Vests Identification List		
e.	Passengers Seats Identification List		
f.	Air Conditioning Pack Identifications		
g.	List of Cockpit Stowed Media		

h.	List of applicable keys		
i.	Radio License data table		
j.	Compliance documentations with the applicable operational requirements (<i>e.g. OPS 1 requirements</i>)		
V.	Additional eligibility requirements for Airworthiness Certificate (<i>used aircraft</i>)		
(1)	Documented evidence(s) that the aircraft continuing airworthiness is maintained throughout the previous operator(s)		
(2)	Proper continuing airworthiness records are established throughout the previous operator(s)		
(3)	Proper continuing airworthiness records, which show compliance with the applicable continuing airworthiness requirements are established by the current owner/operator (i.e. the Applicant for Certificate of Registration)		
a.	Repairs and Modifications: <i>the applicant shall review and prepare lists of repairs and modifications and their associated data files. Each repair file and each modification file shall be reviewed for applicability, completeness and continued validity. The applicant shall make its review and repairs and modifications files available for CARC inspection.</i>		
b.	Aircraft logbook		
c.	Engine(s) logbook(s)		
d.	Propeller(s) logbook(s)		
e.	APU Logbook		
f.	ELT(s) Logbook(s) (i.e. Inspection and Programming Logs)		
g.	Battery(s) Logbook(s)		
h.	Log cards for any service life limited component		
i.	Air operator's technical log		
(4)	Current Flight Manual		
(5)	Current Weighing report		
(6)	Current Documentations:		
a.	Listings of Landing Gears and Wing Boxes Parts		
b.	Cabin Configuration layout		
c.	Cabin and Cockpit Equipment layout and listings		
d.	Life Vests Identification List		
e.	Passengers Seats Identification List		
f.	Air Conditioning Pack Identifications		
g.	List of Cockpit Stowed Media		
h.	List of applicable keys		
i.	Radio License data table		
j.	Compliance documentations with the applicable operational requirements (<i>e.g. OPS 1 requirements</i>). Note: <i>when application is received for aircraft to be operated under JCAR-OPS 1, the applicant shall complete and submit CARC Form 18-315 "JCAR-OPS 1, Subpart K, L & S Compliance List"</i>		
VI.	Conduct Airworthiness Review in accordance with the guidelines in CARC Form 18-304 "CofA and ARC Renewal".		

VII.	Conduct Physical Survey in accordance with CARC Order 90-04 “Aircraft Physical Inspection” and CARC Guidance.			
VIII.	Applicant Payment of the applicable Fee/Charges			
IX.	Air Operator Complied with the appropriate regulatory requirements (e.g. Part-M, Part-145) for induction of aircraft			
X.	Appropriate approvals and certificates were issued by CARC (CoR, CoA, ARC, Noise, OPS SPECS)			
XI.	AWS system updated and the records are filled properly			
XII.	CARC Closing of Process:			
(1)	CARC Form 18-118 Blocks V & VIII duly completed and signed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
(2)	CARC Form 18-233 “CARC Report” duly completed and signed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
(3)	Inspector Recommendation:	Name and Signature	Date of Signature	
	<input type="checkbox"/> The Aircraft meets the requirements			
<input type="checkbox"/> The Aircraft doesn’t meet the requirements				
(4)	Chief Acceptance	Name and Signature	Date of Signature	
	<input type="checkbox"/> Yes <input type="checkbox"/> No			