



Flight Operations Standards Department
Flight Crew Licensing & Training Section - Flying Training Organizations
Instrument Rating Examiner Authorization (IRE) Issuance/Renewal Application Form

An examiner's authorization is valid for 1 year

A. FOR FTOs USE ONLY

1. FTO Details.

• FTO Name			
• Address			
• Airplane Type			
• Head of Training Contact Details	Name	E-Mail	Phone No.

2. Application Details.

• Application for Instrument Rating Examiner authorization	<input type="checkbox"/> Issuance	<input type="checkbox"/> Renewal
• Airplane type details		

3. Flight Examiner Details.

• Applicant Name			• License Type	
• Date & Place of Birth		• *State of license issue		
• License Number		• Air plane type		
• License Expiry Date		• Instrument Rating instructor expiry date		
• Class Rating Expiry date				
• I hereby declare that the information given in this form is true & correct.				• Applicant Signature

*Instrument rating examiner authorization is applicable for JCAR flight crew license holders only

4. Instrument Rating Examiner Authorization Issuance Pre-requisites Requirements.

No	JCAR FCL 1 Requirements		
a	Shall hold a license & rating at least equal to the license or rating for which they are authorized to conduct skill tests or proficiency checks unless specified otherwise	Yes	
b	Shall be qualified to act as pilot in command of the aircraft during a skill test or proficiency check unless specified otherwise	Yes	

5. Instrument Rating Examiner Authorization Issuance Requirements.

No	JCAR-FCL Requirements		
a	Hold valid JCAR FCL. <input type="checkbox"/> PPL <input type="checkbox"/> CPL <input type="checkbox"/> ATPL	Valid Until	
b	Hold valid rating. <input type="checkbox"/> Type rating <input type="checkbox"/> Class rating	Valid Until	
c	Hold valid Instrument rating	Valid Until	
d	Hold valid JCAR-Medical certificate appropriate class	Valid Until	
e	Hold valid Instrument rating instructor rating	Valid Until	
f	Has completed not less than (2000) Hrs flight time as a pilot of airplanes, including	Hrs	
g	Not less than (450) Hrs flight time under IFR of which	Hrs	
h	(250) Hrs shall be as a flight instructor	Hrs	
i	Completed IRE authorization formal training	Completed	
j	Completed standardization arrangements with CARC	Completed	
k	Pass Examiner Authorization Acceptance Test (briefing, conduct, assessment, de-briefing & recording / documentation)		

6. Instrument Rating Examiner Authorization Renewal Requirements.

No	JCAR FCL 1 Requirements		
a	Shall have conducted at least 2 skill tests or proficiency checks during the year of the authorization period	Date	
b	One of the skill tests or proficiency checks given by the examiner within the validity period of the authorization shall have been observed by CARC	Date	



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7. Head of Training Recommendation.

<ul style="list-style-type: none"> I hereby certify that, the applicant meets JCAR FCL requirements for Instrument Rating Examiner Authorization <ul style="list-style-type: none"> <input type="checkbox"/> Authorization Acceptance Test <input type="checkbox"/> Re-Authorization observed Evaluation 			
• Head of Training Name		• Date	
• FTO Name		• Signature	

B. FOR CARC USE ONLY

1. Examiner Designation.

<ul style="list-style-type: none"> The under signed, Chief of Flight Crew Licensing & Training Section authorises Capt to conduct Instrument Rating Examiner <ul style="list-style-type: none"> <input type="checkbox"/> Authorization Acceptance Test <input type="checkbox"/> Re-Authorization observed Evaluation 		
Name	Signature	Date

2. Examiner Recommendation. (Examiner notified by CARC)

• Date		• Take off time	
• FTO Name		• Landing time	
<input type="checkbox"/> FS Type & number		• Total flight time	
<input type="checkbox"/> Airplane Type & number		<input type="checkbox"/> Examiner Acceptance Test	<input type="checkbox"/> Passed
• Departure/Destination		<input type="checkbox"/> Re-Authorization Observed Evaluation	<input type="checkbox"/> Passed
• Examiner recommendations			
Examiner Name		Signature	Date

3. CARC Recommendation.

• IRE authorization	<input type="checkbox"/> Issue	<input type="checkbox"/> Renewal
• IRE authorization issuance	<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved
• IRE privileges	<ul style="list-style-type: none"> Skill tests for the initial issue of instrument ratings, and Proficiency checks for the revalidation or renewal of instrument ratings 	
• IRE authorization details	<input type="checkbox"/> Type <input type="checkbox"/> Class <input type="checkbox"/> SE <input type="checkbox"/> ME	• IRE expiry date
• License Type	<input type="checkbox"/> PPL <input type="checkbox"/> CPL <input type="checkbox"/> ATPL	• License Expiry Date
• Airplane Type/Class		• Type/Class rating expiry date
• FTO Name		
• Remarks		
Flight Operations Inspector Name		Signature
		Date

C. PUBLICATIONS REQUIRED.

- Cover Letter from the FTO for instrument rating examiner authorization issue/re-authorization examiner designation
- This application form
- Copy of valid JCAR-Flight Crew License
- Copy of valid JCAR-medical certificate appropriate class
- Copy of related log book pages
- the expired instrument rating examiner authorization (re-authorization only)
- After the conduct of flight examiner authorization acceptance test/examiner re-authorization observed evaluation:
 - This application form
 - Instrument rating examiner authorization acceptance test/examiner re-authorization observed evaluation report