



هيئة تنظيم الطيران المدني  
Civil Aviation Regulatory Commission

Ref. : 18/ GEN/MISC/ 1383

Date: 23/09/2019

الرقم:

التاريخ:

**RJA Maintenance Manager / AMO QA Manager**  
**Arab Wings Maintenance Manager/ AMO QA Manager**  
**Solitaire Air Maintenance Manager / AMO QA Manager**  
**JAV Technic Maintenance Manager/ QA Manager**  
**JorAMCo Maintenance Manager/ QA Manager**  
**JALCO Maintenance Manager/ QA Manager**  
**JAC Maintenance Manager/ QA Manager**  
**RJAA Maintenance Manager / AMO QA Manager**  
**MAA Maintenance Manager / AMO QA Manager**  
**ACMD Maintenance Manager/ QA Manager**

**Subject:** Renting Out Part 145 Facilities.

Kindly be informed that in the case of renting out facilities by any CARC approved maintenance organization (AMO) for the use by unapproved organizations by CARC for the execution of sub-contracted work, CARC approved organization shall have in place procedures to evaluate at least the requirements to determine continued compliance with Part 145 facility requirements, such procedures shall identify proper internal communications, control of tools and equipment, involvement of personnel, security, arrangement between both parties signed by authorized personnel, approval and registration certificate/documents of the unapproved organization, segregations from organization's activities, aviation liability insurance coverage, marking and proper notification to the authorities.

CARC approved organization shall notify CARC of the rent out of facility or part of it for the use by unapproved organizations, the objective of notification to CARC is to demonstrate by evidence the followings:

1. Prove that the rent out of facility or part of it is not affecting CARC approval.
2. The lessee is authorized to perform maintenance away from his base in accordance with the organisation MOE /RSM.
3. Specialized rent area and bays are segregated and controlled as appropriate, (tools, equipment, removed components, kitting....etc).
4. Rented out area is to be restricted and marked.
5. Training of Organization's personnel on the new procedure after approval is made in appropriate manner.
6. Risk assessment for each facility rent out to be carried out.

CARC approved maintenance organization (AMO) bear full responsibility for any violation by the unapproved organizations as result of the rent out of the facility or part of it.



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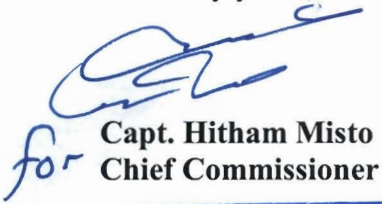
الرقم: .....

Date: .....

التاريخ: .....

CARC approved maintenance organizations (AMOs) shall develop procedures as applicable in their maintenance organisation exposition (MOE) of the above requirements, and submit the organisation exposition to CARC/AWSD for approval.

Sincerely yours,

  
for **Capt. Hitham Misto**  
**Chief Commissioner**

**Engr Abdallah Saleh Alhajel**  
**Director**  
**Airworthiness Standards**

cc: Chief Commissioner.  
Accountable Manager/RJA.  
Accountable Manager/JALCO.  
Accountable Manager/JAC.  
Accountable Manager/JORAMCO.  
Accountable Manager/JAV Technic.  
Accountable Manager/AWI.  
Accountable Manager/SOL.  
Accountable Manager/RJAA.  
Accountable Manager/MAA •