



Flight Operations Standards Directorate
Commercial Air Transport Section - Aviation Training Organization - Management Approval
CRM Training Manager Approval Application Form

A. FOR APPLICANT USE ONLY

1. Aviation Training Organization Details.

• Operator name			
• Address			
• Approved training subjects			
• Accountable manager contact details	Name	Phone No.	E-Mail

2. Nominated CRM Training Manager Details.

• Applicant name	
• Flight crew CRM instructor authorization issuance date	

3. CRM Training Manager Approval Requirements.

No.	JCAR OPS 1 Requirements	YES	NO
a	Practical experience and expertise in the application of aviation safety standards and safe operating practices		
b	Five years relevant work experience of which at least two years should be from the aeronautical industry in an appropriate position		
c	Appropriate management experience in a comparable organization		
d	Hold JCAR OPS 1 flight crew CRM instructor authorization		
e	Complete CRM training manager approval interview with CARC flight operations inspector to:		
(1)	Assess the applicant for the comprehensive knowledge of:		
(a)	JCAR OPS 1 and any associated requirements and procedures related to CRM training		
(b)	The need for and content of the CRM training manual		
(2)	Assess the applicant for the familiarity with quality system		

4. Accountable Manager Recommendation.

• I hereby certify that, the applicant meets JCARs requirements for the CRM training manager post and I am satisfied that the information contained in this application is true, correct and completed.

Name	Signature	Date



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B. FOR CARC USE ONLY.

1. CRM Training Manager Approval - Documents Assessment.

No.	Assessment Events	YES	NO
a	Check applicant record for the practical experience and expertise in the application of aviation safety standards and safe operating practices		
b	Check applicant record for the five years relevant work experience of which at least two years should be from the aeronautical industry in an appropriate position		
c	Check applicant record for the appropriate management experience in a comparable organization		
d	Check applicant record for holding JCAR OPS 1 flight crew CRM instructor authorization		

• Assessment Result	Satisfactory	Unsatisfactory
• Remarks		
Flight Operations Inspector Name	Signature	Date

2. CRM Training Manager Approval - Assessor Designation.

• The under signed, Chief Commercial Air Transport Section authorizes Mr.....to conduct the CRM training manager approval interview.		
Name	Signature	Date

3. CRM Training Manager Approval - Technical Assessment. CRM training manager approval interview with CARC flight operations inspector:

No.	Assessment Events	YES	NO
a	Assess the applicant for the comprehensive knowledge of:		
(1)	JCAR OPS 1 and any associated requirements and procedures related to flight crew training		
(2)	The need for and content of the CRM training manual		
b	Assess the applicant for the familiarity with quality system		

• Interview Date	• Assessment Result	SAT	UNSAT
• Remarks			
Flight Operations Inspector Name	Signature	Date	

C. SUPPORTING DOCUMENTS

- Cover letter for the CRM training manager approval application
- CRM training manager approval application form - this application form
- Supporting documents the CRM training manager approval as detailed in this application form part A para 3 a-d