



**Flight Operations Standards Directorate**  
**Commercial Air Transport Section - Aircraft Lease**  
**Unforeseen and Urgent Wet Lease-in Between Jordanian AOC Holders Application Form**

**Unforeseen and urgent wet lease.** Lease of an aircraft where the aircraft is operated under the AOC of the lessor, it is a lease of an aircraft with crew, operated under the commercial control of the lessee and using the lessee's airline designator code and traffic rights. The lease period shall not exceed 5 consecutive days

**A. FOR LESSEE USE ONLY.**

**1. Lessee Details.**

a	Operator name			
b	Operator address			
c	AOC expiry date			
d	Lessee focal point contact details	Name	Phone number	E-mail address

**2. Lessor Details.**

a	Operator name	
b		
c	AOC expiry date	

**3. Leased Airplane Details.**

a	Type, model, and serial number	
b	State of registry, nationality	
c	Registration marks	
d	Certificate of airworthiness expiry date	

**4. Lease Details.**

a	Lease type	• <b>Unforeseen and Urgent Wet Lease-in</b>
b	The reason and the purpose of the lease	
c	Lease duration (1-5 Days)	
d	Lease start date	
e	Lease end date	
f	Route(s) of operations	

**5. Unforeseen and Urgent Wet Lease-in Approval Requirements.**

No.	JCAR OPS 1 Requirements	YES	NO
a	Lessor holds a valid Jordanian AOC		
b	Lessee holds a valid Jordanian AOC		
c	Leased airplane has a valid certificate of airworthiness (C of A)		
d	Leased airplane has a valid airworthiness review certificate (ARC)		
e	Leased airplane has a valid insurance certificate		
f	Summary of audit report/acceptance letter as describes in lease agreement		
g	* Lessor exercise the operational control authority over the initiation, continuation, diversion or termination and flight watch of a flight in the interest of the safety of the aircraft and the regularity and efficiency of the flight. This is to include flight crew training, cabin crew training and crew members scheduling in accordance with the approved operations manual		
h	* Lessor operates under the commercial control of the lessee and using the lessee's airline designator code and traffic rights		
i	* Route(s) intended to be flown are within the authorized areas of operations specified in the AOC of the lessor		
j	* The lease period shall not exceed 5 consecutive days		
k	* Operations base is inside Jordan		
l	* Statement confirming that aircraft is in compliance with JCAR airworthiness requirements and including AD compliance; and completion of an approved maintenance program tasks		
m	* Maintenance arrangement including who is performing and signing the maintenance release		

\*Lessee to highlight all the above lease requirements in the lease agreement



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**6.0 Lessee Declaration - Flight Operations Post Holder.**

• I hereby the under signed, certify that the above information are true, correct and complete

Name	Date	Signature



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**B. FOR CARC USE ONLY.**

**1. Lease Assessment.**

No.	JCARs Requirements	YES	NO
a	Check lessor holds a valid Jordanian AOC		
b	Check lessee holds a valid Jordanian AOC		
c	Check leased airplane has a valid certificate of airworthiness (C of A)		
d	Check leased airplane has a valid airworthiness review certificate (ARC)		
e	Check leased airplane has a valid insurance certificate		
f	Check lease agreement to ensure that, lessor exercise the operational control authority over the initiation, continuation, diversion or termination and flight watch of a flight in the interest of the safety of the aircraft and the regularity and efficiency of the flight. This is to include flight crew training, cabin crew training and crew members scheduling in accordance with the approved operations manual		
g	Check lease agreement to ensure that, lessor operates under the commercial control of the lessee and using the lessee's airline designator code and traffic rights		
h	Check lease agreement to ensure that, route(s) intended to be flown are within the authorized areas of operations specified in the AOC of the lessor		
i	Check lease agreement to ensure that, the lease period shall not exceed 5 consecutive days		
j	Check the operations base is inside Jordan		
k	Check the summary of audit report/acceptance letter as describes in lease agreement		
l	Check statement confirming that aircraft is in compliance with JCAR airworthiness requirements and including AD compliance; and completion of an approved maintenance program tasks		
m	Check maintenance arrangement including who is performing and signing the maintenance release		

<ul style="list-style-type: none"> <li>Lease Assessment Result</li> </ul>	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
<ul style="list-style-type: none"> <li>Remarks</li> </ul>		
<hr/>		
<b>Lessee Quality Manager Name</b>	<b>Signature</b>	<b>Date</b>

**2. Lease Approval.**

• The under signed lessee quality manager hereby, approves airplane unforeseen and urgent wet lease-in as detailed in the attached leased agreement based on the details A & B above in the unforeseen and urgent wet lease-in between Jordanian AOC Holders

Name	Signature	Date

**3. Lease Approval Condition.**

• The under signed lessee quality manager hereby, confirms that the lease approval was completed in accordance with JCARs and I will submit all para C supporting documents and the related lease fees slip to CARC/FOSD within 5 days of the lease approval

Name	Signature	Date

**C. SUPPORTING DOCUMENTS.**

- Cover letter for the unforeseen and urgent wet lease in between Jordanian operators application
- This application form - unforeseen and urgent wet lease in between Jordanian operators application form
- Copy of the lease agreement
- Summary audit report/acceptance letter as describes in the lease agreement
- Soft copy of all the above supporting documents in the same order