



Flight Operations Standards Directorate

Commercial Air Transport Section – Training & Checking Arrangements

Cabin Safety Examiner (CSE) Authorization Issuance Application Form

Ground examiner’s authorization is valid for 24 calendar months

For initial issuance - Submitted within a minimum of 10 days before authorization use is required

A. FOR AOC HOLDER/APPLICANT USE ONLY

1. AOC Holder/ Applicant Details.

• Operator name			
• Crew training post holder contact details	Name	E-Mail	Phone No.

2. Cabin Safety Examiner (CSE) Authorization Details.

• Applicant name	
• Airplane type(s)	
• Cabin safety instructor issuance date	

3. Cabin Safety Examiner (CSE) Authorization Issuance Requirements.

No.	JCAR OPS 1 Requirements	YES	NO
a	Hold a valid cabin safety instructor authorization.		
b	Complete the operator internal training program		
c	Complete 1 day orientation course on auditing principles and cabin crew line release		
d	Observe at least 1 cabin crew oral and practical demonstration examination including record and documentation with a recommendation for CARC		
e	Complete the cabin safety examiner skill level assessment through demonstration cabin crew oral examination and acceptance interview with CARC cabin safety inspector		

4. Crew Training Post Holder Recommendation.

• I hereby certify that, the applicant meets JCARs requirements for cabin safety examiner authorization issuance, and I am satisfied that the information contained in this application is true, correct and completed
--

Name	Signature	Date



Flight Operations Standards Directorate

Commercial Air Transport Section – Training & Checking Arrangements

Cabin Safety Examiner (CSE) Authorization Issuance Application Form

Ground examiner’s authorization is valid for 24 calendar months

For initial issuance - Submitted within a minimum of 10 days before authorization use is required

B. FOR CARC USE ONLY

1. CSE Authorization Issuance - Documents Assessment.

No	Assessment Events	YES	NO
a	Check the applicant record for a valid cabin safety instructor authorization.		
b	Check the applicant record for the completion of the operator internal training program		
c	Check the applicant record for the completion of 1 day orientation course on auditing principles and cabin crew line release.		
d	Check the applicant record for the observation of at least 1 cabin crew oral and practical demonstration examination including record and documentation with a recommendation for CARC		

• Assessment Result	Satisfactory	Unsatisfactory
• Remarks		
Cabin Safety Inspector Name	Signature	Date

2. CSE Authorization Issuance - Assessor Designation.

• The under signed, Chief Commercial Air Transport Section authorises Mr.....to conduct the cabin safety examiner skill level assessment through demonstration cabin crew oral examination and acceptance interview		
Name	Signature	Date

3. CSE Authorization Issuance - Technical Assessment. Cabin safety examiner skill level assessment through demonstration cabin crew oral examination and acceptance interview with CARC cabin safety inspector.

No.	Assessment Event	YES	NO
a	Cabin crew oral demonstration. Assess the applicant examination skill level to include:		
(1)	Document review to ensure examinee has completed the applicable training program		
(2)	Setting the base for examination - preparing the examinee for examination		
(3)	Comprehensive selection of questions		
(4)	Clear and precise selection of the question subjects		
(5)	Time base between questions		
(6)	Handling the examinee answer		
(7)	Attitude		
(8)	Confidence		
(9)	Examinee debrief		

b	Interview. Assess the applicant knowledge for:		
(1)	Cabin safety examiner privileges		
(2)	Cabin safety examiner re-authorization requirements		
(3)	Cabin crew checking program		
(4)	Cabin crew checking program implementation procedures		

• Interview Date	• Assessment Result	SAT	UNSAT
• Remarks			
Cabin Safety Inspector Name	Signature	Date	



Flight Operations Standards Directorate

Commercial Air Transport Section – Training & Checking Arrangements

Cabin Safety Examiner (CSE) Authorization Issuance Application Form

Ground examiner’s authorization is valid for 24 calendar months

For initial issuance - Submitted within a minimum of 10 days before authorization use is required

4. CSE Authorization Issuance.

a. CSE Authorization Details.

• Applicant name	
• Authorization type	• Cabin Safety Examiner (CSE) Authorization
• Airplane type(s)	
• AOC holder name	
• Authorization expiry date - calendar months	

b. CSE Authorization Privileges. Conduct the required checking for cabin crew including written, oral, practical demonstration and line release for:

• *Initial safety training program
• *Cabin crew conversion and differences training program
• *Senior cabin crew members training program
• *Single cabin crew member operations training program
• Cabin crew refresher training program
• Cabin crew recurrent training program
• Flight crew emergency and safety equipment training program
• Flight crew annual recurrent emergency and safety equipment training program

c. CSE Authorization Conditions.

• The privileges of the cabin crew line release shall be exercised only by the operator cabin crew examiner during the currency of their qualification on the applicable aircraft type
• *Oral check will be conducted by CARC cabin safety inspector

Cabin Safety Inspector Name	Signature	Date

C. SUPPORTING DOCUMENTS.

- Cover letter from the AOC holder for the cabin safety examiner authorization issuance application form.
- Cabin safety examiner authorization issuance application form - this application form.
- Supporting documents for the cabin safety examiner authorization issuance as detailed in this application form Part A para 3 a-e.