

Flight Operations Standards Directorate

Commercial Air Transport Section - Training & Checking Arrangements Quality System Instructor (QSI) Re-authorization Application Form

Ground Instructor Authorization is Valid For 24 Calendar Months

For re-authorization - Submit within the final three calendar months of validity of the current authorization

A. FOR AOC HOLDER USE ONLY

1. AOC Holder Details.

Operator name			
• Crew training post holder	Name	Phone No.	E-Mail
contact details			

2. (Quality	System	Instructor ((QSI)	Re-authorization	Details.

Applicant name	
I ● Applicant name	

3. Quality System Instructor (QSI) Re-authorization Requirements.

No.	JCAR OPS 1 Requirements	YES	NO
a	Hold a valid quality system instructor (QSI) authorization		
b	Full time employment with AOC holder		
	Shall within the last 12 months of the period validity of the authorization:		
	☐ Delivered quality system training program applicable to quality management system personnel; or		
c	☐ In the absence of this, complete skill level assessment through demonstration lecture and acceptance		
	interview with CARC flight operations inspector		

4. Crew Training Post Holder Recommendation.

• I hereby certify that, the applicant meets JCARs requirements for quality system instructor re-authorization, and I am satisfied that the information contained in this application is true, correct and completed

Name	Signature	Date

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B. FOR CARC USE ONLY

1. (OSI Re-ai	uthorization	 Documents 	Assessment
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No.	Assessment Events			YES	NO	
a	Chack the applicant record for a valid quality system instru	uctor (OSI) authorization		1		
b	Check the applicant record for a valid quality system instructor (QSI) authorization Check the applicant record for the full time employment with AOC holder					
U	Shall within the last 12 months of the period validity of the authorization:					
	☐ Check the applicant record for the delivered quality system training program applicable to quality					
c	management system personnel; or	y system training program app	pricable to quarity			
C	☐ In the absence of this, complete skill level assessment the	arough demonstration lecture an	d acceptance intervi	iew with	$C\Lambda R$	
	flight operations inspector	nough demonstration recture an	a acceptance intervi	icw with	C/IIC	
	and Day II	□ Catiafaataaa	□ II			
	essment Result narks	☐ Satisfactory	☐ Unsatisfacto	ory		
- Ken	nai Ks					
	Inspector Name	Signature	D	Pate		
	•	Ÿ.				
■ QSI Authorization Issuance – Assessor Designation.(if applicable) • The under signed, Chief Commercial Air Transport Section authorises						
10.0	Name					
QSI	Authorization Issuance – Technical Assessment. (in demonstration lecture and interview with CARC flight open	f applicable) QSI authorization i	issuance skill level a	assessmen YES	nt NO	
QSI rough	Authorization Issuance – Technical Assessment. (in demonstration lecture and interview with CARC flight open	f applicable) QSI authorization is rations inspector:	issuance skill level a			
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QSI rough No. a (1) (2) (3) (4) (5) (5) (6) (7) (8) b (1) (2) (3) • Lec	Authorization Issuance – Technical Assessment. (in demonstration lecture and interview with CARC flight open Assessment E Lecture demonstration. Assess the applicant instructiona Lecture subject relevant to the flight crew approved trainin Lecture structure Use of training aids Eye contact Handling questions Control of trainees English proficiency Depth of knowledge Confidence Interview. Assess the applicant knowledge for: Quality system instructor privileges Quality system instructor re-authorization requirements Quality system training program applicable to quality man	f applicable) QSI authorization is rations inspector: Event I skill level to include: Ig program agement system personnel		YES	NO	



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4. QSI Authorization Issuance.

a. QSI Authorization Details.

Applicant name	
Authorization type	Quality System Instructor (QSI) Authorization
AOC holder name	
• Authorization expiry date - calendar months	

b. QSI Authorization Privileges.

• Exercise the privilege of conducting quality system training programs for the AOC holder/applicant personnel responsible for managing the Quality System

Quality briefing required by JCAR OPS 1 for all AOC holder/applicant personnel can be provided by quality system instructor, quality manager or quality auditor

Inspector Name	Signature	Date

C. SUPPORTING DOCUMENTS.

- Cover letter from the AOC holder for the quality system instructor (QSI) re-authorization.
- Quality system instructor (QSI) re-authorization application form this application form.
- Supporting documents for quality system instructor (QSI) re-authorization as detailed in this application form Part A para 3 a-c.

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