



Flight Operations Standards Directorate
Commercial Air Transport Section - Training & Checking Arrangements
Flight Crew CRM Instructor (CRMI) Re-authorization Application Form

Ground Instructor Authorization is Valid For 24 Calendar Months

For re-authorization - Submit within the final three calendar months of validity of the current authorization

A. FOR AOC HOLDER USE ONLY

1. AOC Holder Details.

• Operator name			
• Crew training post holder contact details	Name	Phone No.	E-Mail

2. Flight Crew CRM Instructor (CRMI) Re-authorization Details.

• Applicant name			
• Airplane types(s)			
• License type		• License expiry date	
• License number		• Type rating expiry date	

• I am applying for flight crew CRM instructor re-authorization		
• I hereby declare that the information given in this form is true, correct and completed.		• Applicant Signature

3. Flight Crew CRM Instructor (CRMI) Re-authorization Requirements.

No.	JCAR OPS 1 Requirements	YES	NO
a	Hold a valid flight crew CRM instructor (CRMI) authorization		
b	Full time employment with AOC holder		
c	Shall within the last 12 months of the period validity of the authorization:		
	<input type="checkbox"/> Delivered flight crew CRM training programs; or <input type="checkbox"/> In the absence of this, attend the flight crew CRM 12 month's recurrent training program		

4. Crew Training Post Holder Recommendation.

• I hereby certify that, the applicant meets JCARs Requirements for flight crew CRM instructor re-authorization issuance, I am satisfied that the information contained in this application is true, correct and completed

Name	Signature	Date



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B. FOR CARC USE ONLY

1. Flight Crew CRMI Re-authorization - Documents Assessment.

No.	Assessment Event	YES	NO
a	Check the applicant record for a valid flight crew CRM instructor (CRMI) authorization		
b	Check the applicant record for the full time employment with AOC holder		
c	Shall within the last 12 months of the period validity of the authorization:		
	<input type="checkbox"/> Check the applicant record for the delivered of flight crew CRM training programs; or <input type="checkbox"/> In the absence of this, check the applicant records for the attend of the flight crew CRM 12 month's recurrent training program		
<ul style="list-style-type: none"> Assessment Result 		<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
<ul style="list-style-type: none"> Remarks 			
Flight Operations Inspector Name		Signature	Date

2. Flight Crew CRMI Re-authorization.

a. CRMI Authorization Details.

• Applicant name	
• Authorization type	• Flight Crew CRM Instructor (CRMI) Authorization
• Airplane type(s)	
• AOC holder name	
• Authorization expiry date - calendar months	

b. CRMI Authorization Privileges.

• Initial CRM training
• CRM training for operators Conversion course
• CRM training for commander upgrade course
• Annual CRM recurrent training
• CRM skill assessment training course

A flight crew member holding a recent qualification as a CRM instructor may continue to be a CRM instructor even after the cessation of active flying duties

Flight Operations Inspector Name	Signature	Date

C. SUPPORTING DOCUMENTS.

- Cover letter from the AOC holder for the flight crew CRM instructor (CRMI) re-authorization issuance.
- Flight crew CRM instructor (CRMI) re-authorization application form - this application form.
- Supporting documents for flight crew CRM instructor (CRMI) re-authorization as detailed in this application form Part A para 3 a-c.