



Flight Operations Standards Directorate

Commercial Air Transport Section - AOC Training & Checking Arrangements

Approval of Outsource Training and Checking to Local TRTO Application Form

Approval of Outsource Training and Checking is Valid for 24 Calendar Months

For initial approval issuance - Submitted within a minimum of 30 days before approval is required

For approval renewal - Submit within the final three calendar months of validity of the current approval

A. FOR AOC HOLDER/APPLICANT USE ONLY.

1. AOC Holder/Applicant Details.

• Operator name			
• Aircraft type details			
• Aircraft variant details			
• TRTO approval For	• Local TRTO		
• Type of TRTO approval	<input type="checkbox"/> Initial approval	<input type="checkbox"/> Approval revalidation	
• Training post holder contact details	Name	Phone No.	E-Mail

2. TRTO Details.

• Operator name	
• Location	
• Address	
• Operator approved training	
• Certificate expiry date	

3. TRTO Scope of Use Details.

<input type="checkbox"/> JCAR OPS 1 - Operations manual part D training and checking
<input type="checkbox"/> JCAR FCL 1 - Type rating, type rating instructor and synthetic flight instructor revalidation

4. Outsource Training and Checking Approval Issuance and Renewal Requirements.

No.	JCAR OPS 1 Requirements	YES	NO
a	The AOC holder/applicants holds a valid approval to use flight synthetic training device (FSTD) - ZFTT approval for the FSTD belonging to the same TRTO where outsourcing for the training and checking is required.		
b	TRTO holds a valid approval certificate		

5. Training Post Holder Declaration

• I hereby apply for the Approval of outsource training and checking to local TRTO, and declare that the information above and attached documents are true, correct and completed

Name	Signature	Date



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B. FOR CARC USE ONLY

1. Approval to Outsource Training and Checking - Documents Assessment.

No	Assessment Events
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a	Check the AOC holder/applicants record for a valid approval to use flight synthetic training device (FSTD) - ZFTT approval for the FSTD belonging to the same TRTO where outsourcing for the training and checking is required		
b	Check the TRTO record for a valid approval certificate		

• Assessment Result	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks		
Flight Operations Inspector Name	Signature	Date

2. Approval to Outsource Training and Checking Issuance.

a. Approval Details.

• AOC holder/applicant name	
• Airplane type	
• TRTO name	
• Approved FSTD type & number	
• Approval expiry date - calendar months	

b. Approval Privileges.

• Authorizes the training and checking in accordance with operations manual part D
• Authorizes the revalidation of the type rating, type rating instructor rating and synthetic flight instructor rating in accordance with JCAR FCL 1 revalidation requirements

c. Approval Conditions.

• The training and checking will be conducted in accordance with the AOC holder/applicant operations manual part D
• The training and checking will be conducted by the type rating training organization (TRTO) flight instructors and examiners
• The AOC holder/applicant training and checking report detailed in the operations manual part D shall be used for the training and checking records
• CARC proficiency check report and applications shall be used for rating revalidation
• The flight instructors and examiners shall be part of the AOC holder/applicant annual quality system inspection program
• The TRTO shall continue to meet the approval conditions for the FSTD the flight instructors and examiners during the period of the approval - 24 calendar months

Flight Operations Inspector Name	Signature	Date

C. SUPPORTING DOCUMENTS.

- Cover letter from the AOC holder/applicant for the approval of outsource training and checking to local TRTO
- Approval of outsource training and checking to local TRTO application form - This application form
- Supporting documents for approval of outsource training and checking to local TRTO as detailed in this application form Part A para 4 a-b