



**Flight Operations Standards Directorate**

**Commercial Air Transport Section - AOC Training & Checking Arrangements**  
**Approval of Outsource Training and Checking to a Foreign TRTO Application Form**

Approval of Outsource Training and Checking is Valid for 24 Calendar Months

For initial approval issuance - Submitted within a minimum of 30 days before approval is required

For approval renewal - Submit within the final three calendar months of validity of the current approval

**A. FOR AOC HOLDER/APPLICANT USE ONLY.**

**1. AOC Holder/Applicant Details.**

• Operator name			
• Aircraft type details			
• Aircraft variant details			
• TRTO approval For	• Foreign TRTO		
• Type of TRTO approval	<input type="checkbox"/> Initial approval	<input type="checkbox"/> Approval revalidation	
• Training post holder contact details	Name	Phone No.	E-Mail

**2. TRTO Details.**

• Operator name	
• Location	
• Address	
• Operator approved training	
• Operator authority	
• Certificate valid until	

**3. TRTO Scope of Use Details.**

<input type="checkbox"/> JCAR OPS 1 - Operations manual part D training and checking
<input type="checkbox"/> JCAR FCL 1 - Type rating, type rating instructor and synthetic flight instructor revalidation

**4. Outsource Training and Checking Approval Issuance and Renewal Requirements.**

No.	JCAR OPS 1 Requirements	YES	NO
a	The AOC holder/applicant holds valid approval to use flight synthetic training device (FSTD) - ZFTT approval for the FSTD belonging to the same TRTO where the outsourcing for the training and checking is required		
b	TRTO holds a valid approval certificate		
c	The TRTO flight instructors (TRIs & SFIs) hold a valid licenses and ratings issued in accordance with ICAO annex 1 requirements - sample		
d	The TRTO flight examiners (TREs & SFEs) hold a valid licenses, ratings and examiner authorization issued in accordance with ICAO annex 1 requirements - sample		
e	The training and checking standards of the flight instructors and examiners of the foreign TRTO will be assessed to ensure that it meets JCAR FCL 1 standards		

**5. Training Post Holder Declaration.**

• I hereby apply for the Approval of outsource training and checking to a foreign TRTO, and declare that the information above and attached documents are true, correct and completed
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<b>Name</b>	<b>Signature</b>	<b>Date</b>



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**B. FOR CARC USE ONLY**

**1. Approval of Outsource Training and Checking - Documents Assessment.**

No	Assessment Event	YES	NO
a	Check the AOC holder/applicant holds holder for a valid approval to use flight synthetic training device (FSTD) - ZFTT approval for the FSTD belonging to the same TRTO where the outsourcing for the training and checking is required		
b	Check the TRTO record for a valid approval certificate		
c	Check the flight instructors (TRIs & SFIs) record for a valid licenses and ratings issued in accordance with ICAO annex 1 requirements - sample		
d	Check the flight examiners (TREs & SFEs) record for a valid licenses, ratings and examiner authorization issued in accordance with ICAO annex 1 requirements - sample		

• <b>Assessment Result</b>	<input type="checkbox"/> <b>Satisfactory</b>	<input type="checkbox"/> <b>Unsatisfactory</b>
• <b>Remarks</b>		
<b>Flight Operations Inspector Name</b>	<b>Signature</b>	<b>Date</b>

**2. Approval of Outsource Training and Checking - Assessor Designation.**

• The under signed, Chief Commercial Air Transport Section authorises Capt.....to conduct the technical assessment for the flight instructors and examiners training and checking standards.		
<b>Name</b>	<b>Signature</b>	<b>Date</b>

**3. Approval of Outsource Training and Checking - Technical Assessment.**

No.	Assessment Event	YES	NO
a	Assess the type rating instructor/synthetic flight instructor training standard is equivalent to JCAR FCL 1 - Observation of one training session - sample		
b	Assess the type rating examiner/synthetic flight examiner skill test/proficiency standard is equivalent to JCAR FCL 1 - Observation of one skill test/proficiency - sample		

• <b>Assessment Date</b>		• <b>Assessment Result</b>	<input type="checkbox"/> <b>SAT</b>	<input type="checkbox"/> <b>UNSAT</b>
• <b>Remarks</b>				
<b>Flight Operations Inspector Name</b>		<b>Signature</b>	<b>Date</b>	

**4. Approval of Outsource Training and Checking Issuance.**

**a. Approval Details.**

• AOC holder/applicant name	
• Airplane type	
• TRTO name	
• Approved FSTD type & number	
• Approval expiry date - calendar months	



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**b. Approval Privileges.**

- |   |
|---|
| <ul style="list-style-type: none"> <li>• Authorizes the training and checking in accordance with the AOC holder/applicant operations manual part D</li> <li>• Authorizes the revalidation of type rating, type rating instructor rating and synthetic flight instructor rating in accordance with JCAR FCL 1 revalidation requirements</li> </ul> |
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**c. Approval Conditions.**

- |   |
|---|
| <ul style="list-style-type: none"> <li>• The training and checking shall be conducted in accordance with the AOC holder/applicant operations manual part D</li> <li>• The training and checking shall be conducted by the TRTO approved flight instructors and examiners</li> <li>• The AOC holder/applicant training and checking reports detailed in the operations manual part D shall be used for the training and checking records</li> <li>• CARC proficiency check report and applications shall be used for rating revalidation</li> <li>• The flight instructors and examiners shall be part of the AOC holder/applicant annual quality system inspection program.</li> <li>• The TRTO shall continue to meet the approval conditions for the FSTD, the flight instructors and examiners during the period of the approval - 24 calendar months</li> </ul> |
|---|

Flight Operations Inspector Name	Signature	Date

**C. SUPPORTING DOCUMENTS.**

- Cover letter from the AOC holder/applicant for the approval of outsource training and checking to foreign TRTO
- Approval of outsource training and checking to foreign TRTO application form - This application form.
- Supporting documents for approval of outsource training and checking to foreign TRTO as detailed in this application form part A para 4 a-d.