



**Flight Operations Standards Directorate**  
**Commercial Air Transport Section - Management Approval**  
**Flight Operations Post Holder (FOPH) Approval Application Form**

**A. FOR AOC HOLDER/APPLICANT USE ONLY**

**1. AOC Holder/Applicant Details.**

• Operator name			
• Address			
• Accountable manager contact details	Name	Phone No.	E-Mail

**2. Nominated Flight Operations Post Holder (FOPH) Details.**

• Applicant name			
• License type & number		• Type rating details	
• License expiry date		• Type rating expiry date	

**3. Flight Operations Post Holder (FOPH) Approval Requirements.**

No.	JCAR OPS 1 Requirements	YES	NO
a	Practical experience and expertise in the application of aviation safety standards and safe operating practices		
b	Appropriate management experience in a comparable organization		
c	Five years relevant work experience of which at least two years should be from the aeronautical industry in an appropriate position		
d	The nominated person should hold or have held a valid Airline Transport Pilot License as a pilot in command and the associated ratings appropriate to a type of operation conducted under the AOC. In case the nominated person's Airline Transport Pilot License and ratings are not current, his/her deputy should hold a valid Airline Transport Pilot License as a pilot in command and the associated ratings		
e	Complete flight operations post holder approval interview with CARC flight operations inspector to:		
(1)	Assess the applicant for the comprehensive knowledge of:		
(a)	JCAR-OPS 1 and any associated requirements and procedures		
(b)	The AOC holder's Operations Specifications		
(c)	The need for, and content of, the relevant parts of the AOC holder's Operations Manual - OM A, OM B and OM C		
(d)	Thorough knowledge of the AOC holder's flight operations concept		
(2)	Assess the applicant for the familiarity with:		
(a)	Quality system		
(b)	Safety management system		

**4. Accountable Manager Recommendation.**

• I hereby certify that, the applicant meets JCARs requirements for the flight operations post and I am satisfied that the information contained in this application is true, correct and completed.

Name	Signature	Date





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**B. FOR CARC USE ONLY.**

**1. FOPH Approval - Documents Assessment.**

No.	Assessment Events	YES	NO
a	Check the applicant record for the practical experience and expertise in the application of aviation safety standards and safe operating practices		
b	Check the applicant record for the appropriate management experience in a comparable organization		
c	Check the applicant record for the five years relevant work experience of which at least two years should be from the aeronautical industry in an appropriate position		
d	Check the nominated person record for holding or have held a valid Airline Transport Pilot License as a pilot in command and the associated ratings appropriate to a type of operation conducted under the AOC. In case the nominated person's Airline Transport Pilot License and ratings are not current, his/her deputy should hold a valid Airline Transport Pilot License as a pilot in command and the associated ratings		

<b>• Assessment Result</b>	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
<b>• Remarks</b>		
<b>Flight Operations Inspector Name</b>	<b>Signature</b>	<b>Date</b>

**2. FOPH Approval - Assessor Designation.**

• The under signed, Chief Commercial Air Transport Section authorizes Capt.....to conduct the flight operations post holder approval interview.		
<b>Name</b>	<b>Signature</b>	<b>Date</b>

**3. FOPH Approval - Technical Assessment.** Flight operations post holder approval interview with CARC flight operations inspector:

No.	Assessment Events	YES	NO
<b>a</b>	<b>Assess the applicant for the comprehensive knowledge of:</b>		
(1)	JCAR-OPS 1 and any associated requirements and procedures		
(2)	The AOC holder's Operations Specifications		
(3)	The need for, and content of, the relevant parts of the AOC holder's Operations Manual - OM A, OM B and OM C		
(4)	Thorough knowledge of the AOC holder's flight operations concept		
<b>b</b>	<b>Assess the applicant for the familiarity with:</b>		
(1)	Quality system		
(2)	Safety management system		

<b>• Interview Date</b>	<b>• Assessment Result</b>	<input type="checkbox"/> SAT	<input type="checkbox"/> UNSAT
<b>• Remarks</b>			
<b>Flight Operations Inspector Name</b>	<b>Signature</b>	<b>Date</b>	





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**C. SUPPORTING DOCUMENTS**

- Cover letter for the flight operations post holder approval application
- Flight operations post holder approval application form - this application form
- Supporting documents for flight operations post holder approval as detailed in this application form part A para 3 a-d

