

ADVISORY CIRCULAR

No. : AC-28-01-020

Date : 1 March 2016

A. SUBJECT.

Operator Internal Training Program

B. PURPOSE.

This Advisory Circular (AC) provides guidance for Air Operator Certificate (AOC) holder/applicant for operator internal training program.

C. STATUS.

This is the first edition of AC - 28 - 01 - 020, dated 1 March 2016, and it will remain current until withdrawn or superseded.

D. CONTENTS.

- 1.0 Operations manual part D – internal training program
- 2.0 Operator internal training other than operations manual part D

E. REFERENCES:

This advisory circular should be read in conjunction with the related material of JCAR OPS 1

Operator Internal Training Program

1.0 Operations Manual Part D - Internal Training Program.

1.1 Training Personnel Internal Training Program.

- a. The objective of the internal training program is to qualify training personnel to ensure that they have the adequate knowledge of the training program, training standards and related implementation procedures.
- b. The internal training program must cover operations manual part D as detailed:
 - (1) Chapter 1 - General.
 - (2) Chapter 2 - 8 Training program. The applicable training program to the instructor.
 - (3) Chapter 9 - Procedures. The applicable training program procedures.
 - (4) Chapter 10 - Documentation and storage applicable to the relevant training program.
 - (5) Operations manual part D training program implementation procedures.

1.2 Checking Personnel Internal Training Program.

- a. The objective of the internal training program is to qualify checking personnel to ensure that they have the adequate knowledge of the checking program, checking standards and checking implementation procedures.
- b. The internal training program must cover operations manual part D as detailed:
 - (1) Chapter 2 - 6 Checking program. The applicable checking program to the checking personnel.
 - (2) Chapter 9 - Procedures. The applicable checking program procedures.
 - (3) Chapter 4 - Documentation and storage applicable to the relevant checking program.
 - (4) Operations manual part D checking program implementation procedures.

- 2.0 Operator Internal Training Other Than Operations Manual Part D.** The same approach used for the operator internal training for operations manual Part D shall be applicable for other training program.

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