



**Hashemite Kingdom of Jordan**  
**Civil Aviation Regulatory Commission**  
**Part-M Subpart G Approval Recommendation Report**

**Part 1: General**

Name of organization:

Approval reference:

Requested approval rating:

CARC Form18-0014 or AOC dated:\*

Other approvals held (if app.)

Address of facility(ies) audited:

Audit period:                      From:                                      To:

Date(s) of audit(s):

Audit reference(s):

Persons interviewed:

<b>Airworthiness Inspector (s) Name(s)</b>	<b>Signature</b>	<b>Date</b>
1)		
2)		
3)		

\* : delete as applicable.

**Part-1**

**Part-M Subpart G Approval Recommendation Report**

**Part 2: Part M Subpart G Compliance Audit Review**

The five columns may be labeled and used as necessary to record the approval product line or facility, including subcontractor's, reviewed. Against each column used of the following M.A. Subpart G subparagraphs please either tick (✓) the box if satisfied with compliance, or cross (X) the box if not satisfied with compliance and specify the reference of the Part 4 finding next to the box, or enter N/A where an item is not applicable, or N/R when applicable but not reviewed.

Para.	Subject					
M.703	Extent of approval					
M.704	Continuing airworthiness management exposition (see Part 3)					
M.705	Facilities					
M.706	Personnel Requirements					
M.707	Airworthiness Review Staff					
M.708	Continuing airworthiness management					
M.201	Responsibilities					
M.202	Occurrence reporting					
M.301	Continuing Airworthiness Tasks					
M.302	Aircraft maintenance programme					
M.303	Airworthiness directives					
M.304	Data for modifications and repairs					
M.305	Aircraft continuing airworthiness record system					
M.306	Operator's technical log system					
M.307	Transfer of aircraft continuing airworthiness records					
M.709	Documentation					
M.710	Airworthiness review					
M.711	Privileges of the organization					
M.712	Quality system					
M.713	Changes to the approved continuing airworthiness organization					
M.714	Record keeping					
M.716	Findings					
<b>Airworthiness Inspector (s) Name(s)</b>		<b>Signature</b>			<b>Date</b>	
1)						
2)						
3)						

**Part-2**

**Part-M Subpart G Approval Recommendation Report**

**PART 3/a: Compliance with Part-M Subpart G continuing airworthiness management exposition (CAME)**

Please either tick (√) the box if satisfied with compliance; or cross (x) if not satisfied with compliance and specify the reference of the Part 4 finding; or enter N/A where an item is not applicable; or N/R when applicable but not reviewed.

<b>Part 0</b>	<b>General Organization</b>
0.1	Corporate commitment by the accountable manager
0.2	General information
0.3	Management personnel
0.4	Management organization chart
0.5	Notification procedure to CARC regarding changes to the organization's activities/approval/location/personnel
0.6	Exposition amendment procedures
<b>Part 1</b>	<b>Continuing Airworthiness Management Procedures</b>
1.1	Aircraft technical log utilization and MEL application (commercial air transport) Aircraft continuing airworthiness record system utilization (non-commercial air transport)
1.2	Aircraft maintenance programmes – development amendment and approval
1.3	Time and continuing airworthiness records, responsibilities, retention, access
1.4	Accomplishment and control of airworthiness directives
1.5	Analysis of the effectiveness of the maintenance programme(s)
1.6	Non mandatory modification embodiment policy
1.7	Major modification standards
1.8	Defect reports
1.9	Engineering activity
1.10	Reliability programmes
1.11	Pre-flight inspections
1.12	Aircraft weighing
1.13	Check flight procedures
<b>Part 2</b>	<b>Quality System</b>
2.1	Continuing airworthiness quality policy, plan and audits procedure
2.2	Monitoring of continuing airworthiness management activities
2.3	Monitoring of the effectiveness of the maintenance programme(s)
2.4	Monitoring that all maintenance is carried out by an appropriate maintenance organization
2.5	Monitoring that all contracted maintenance is carried out in accordance with the contract, including subcontractors used by the maintenance contractor
2.6	Quality audit personnel

**Part-3**

**Part-M Subpart G Approval Recommendation Report**

**PART 3/b: Compliance with Part-M Subpart G continuing airworthiness management exposition (CAME)**

Please either tick (√) the box if satisfied with compliance; or cross (x) if not satisfied with compliance and specify the reference of the Part 4 finding; or enter N/A where an item is not applicable; or N/R when applicable but not reviewed.

<b>Part 3</b>	<b>Contracted Maintenance</b>	
3.1	<input type="checkbox"/>	Maintenance contractor selection procedure
3.2	<input type="checkbox"/>	Detailed list of maintenance contractors
3.3	<input type="checkbox"/>	Quality audit of aircraft
	<input type="checkbox"/>	
<b>Part 4</b>	<b>Airworthiness Review Procedure</b>	
4.1	<input type="checkbox"/>	Airworthiness review staff
4.2	<input type="checkbox"/>	Review of aircraft records
4.3	<input type="checkbox"/>	Physical survey
4.4	<input type="checkbox"/>	Additional procedures for recommendations to CARC for the import of aircraft
4.5	<input type="checkbox"/>	Recommendations to CARC for the issue of airworthiness review
4.6	<input type="checkbox"/>	Issuance of airworthiness review certificates
4.7	<input type="checkbox"/>	Airworthiness review records, responsibilities, retention and access
	<input type="checkbox"/>	
<b>Part 4B</b>	<b>Permit to fly procedures</b>	
4B.1	<input type="checkbox"/>	Conformity with approved flight conditions
4B.2	<input type="checkbox"/>	Issue of permit to fly under the CAMO privilege
4B.3	<input type="checkbox"/>	Permit to fly authorized signatories
4B.4	<input type="checkbox"/>	Interface with the local authority for the flight
4B.5	<input type="checkbox"/>	Permit to fly records, responsibilities, retention and access
	<input type="checkbox"/>	
<b>Part 5</b>	<b>Appendices</b>	
5.1	<input type="checkbox"/>	Sample Documents
5.2	<input type="checkbox"/>	List of airworthiness review staff
5.3	<input type="checkbox"/>	List of subcontractors as per M.A.711 (a) 3 and AMC M.A.201 (h) 1
5.4	<input type="checkbox"/>	List of approved maintenance organizations contracted
5.5	<input type="checkbox"/>	Copy of contracts for subcontracted work (appendix 2 to AMC M.A.201 (h) 1
5.6	<input type="checkbox"/>	Copy of contracts with approved maintenance organizations
	<input type="checkbox"/>	
<b>CAME Reference:</b>		<b>CAME Amendment:</b>
<b>Airworthiness Inspector (s) Name(s)</b>	<b>Signature</b>	<b>Date</b>
1)		
2)		
3)		

**Part-3**

**Part-M Subpart G Approval Recommendation Report**

**Part 4: Findings regarding Part M Subpart G compliance status**

Each level 1 and 2 finding should be recorded whether it has been rectified or not and should be identified by a simple cross reference to the Part 2 requirement. All non-rectified findings should be copied in writing to the organization for the necessary corrective action.

Part 2 or 3 reference	Audit ref.	L e v e l	Corrective Action		
	Findings		Date due	Date closed	Reference

**Part-4** (add pages as much as necessary)

**Part-M Subpart G Approval Recommendation Report**

**Part 5: Part M Subpart G approval or continued approval or change recommendation**

Name of Organization:

Approval reference:

Audit reference(s):

The following Part M Subpart G scope of approval is recommended for this organization:

Or, it is recommended that Part M Subpart G scope of approval specified in CARC Form 18-0014 referenced \_\_\_\_\_ be continued.

<b>Airworthiness Inspector (s) Name(s)</b>	<b>Signature</b>	<b>Date</b>
1)		
2)		
3)		
<i>Add team members as assigned by AWSD</i>		
<b>Chief Division</b>		
<b>Director Airworthiness Standards</b>		

**Part-5**